2016
Fee Information Booklet
## ADDITIONAL COSTS

**BUILDING FUND DONATION:** $40.00 per term / $160.00 per year per family.

The Building Fund Donation is $40.00 per term / $160.00 per year per family. It is an economic fact that, to maintain and develop the College’s buildings, we depend on donations to our Building Fund. Providing a good educational facility costs a great deal of money. This means the school needs to borrow funds as we are ineligible for any government funding for capital works of this nature. The College building development program is financed by loans from the Lutheran Laypeople’s League (LLL).

The College has to repay these loans and complete any future building programmes from its own funds. An important source of funds for this program are donations from parents and friends of the College to our LLL Building Fund.

The benefits of this are:
- Money from the building fund are used to pay off the capital components of our loans.
- Because of its voluntary nature, it is fully tax deductible.
- Contributions assist with building up matching deposits.

### ADDITIONAL CHARGES:

Additional charges associated with some subjects that involve costs beyond that common for a subject will be charged separately.

Year level Camps will also be charged separately. The costs of these are determined by the year level of the student/s. The College subsidises some of the costs towards camps in Years 3-10.

<table>
<thead>
<tr>
<th>Year Level</th>
<th>Per Term</th>
<th>Per Annum</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>1st Student</td>
<td>2nd Student</td>
</tr>
<tr>
<td>R-2</td>
<td>726.25</td>
<td>668.75</td>
</tr>
<tr>
<td>3-6</td>
<td>747.50</td>
<td>690.00</td>
</tr>
<tr>
<td>7</td>
<td>776.25</td>
<td>718.75</td>
</tr>
<tr>
<td>8 - 10</td>
<td>1122.50</td>
<td>1033.75</td>
</tr>
<tr>
<td>11-12</td>
<td>1188.75</td>
<td>1097.50</td>
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- Includes iPad

### Year Level Fees:

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- Includes iPad
**BUS CHARGES:**

The College contracted bus services attract the following charges:

- Port MacDonnell: $500 per student/per year, capped at $1,250 per family
- Glencoe: $400 per student/per year, capped at $800 per family
- Millicent/Tantanoola: $600 per student/per year, capped at $1,200 per family
- Tarpeena: $400 per student/per year, capped at $800 per family
- Nangwarry: $400 per student/per year, capped at $800 per family
- Penola: $600 per student/per year, capped at $1,200 per family
- Naracoorte: $1,000 per student/per year, capped at $2,000 per family

**iPad Program Years 8, 9, 10, 11, 12**

St Martins Lutheran College is proud to offer our St Martins Lutheran College Students Apple iPad devices for use at school and at home. The 1:1 iPad Program, which provides mobile computing and wireless technology to St Martins Lutheran College Students, has been designed to enhance the delivery and individualization of learning.

**DISCOUNTS**

**EARLY SETTLEMENT DISCOUNT:**

An early settlement discount of 5% is given if the full years fees are paid by 30th March.

**SIBLING DISCOUNT PER TERM:**

A Sibling Discount applies if you have more than one student attending the College. The discount amount varies depending on what year level the students are in.

**FEE REMISSION:**

St Martins offers fee remission for families experiencing financial difficulties with the payment of tuition fees. Families are encouraged to discuss any concerns with the Business Manager and complete a Fee Remission Application Form. Fee Remission’s need to be applied for annually.
SCHOOL CARD DISCOUNT:

COMBINED Tuition / Contribution / IT / Text Book Hire Fees
SCHOOL CARD RATE

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<tbody>
<tr>
<td></td>
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<td>2nd Student</td>
</tr>
<tr>
<td>R-2</td>
<td>399.40</td>
<td>370.65</td>
</tr>
<tr>
<td>3-6</td>
<td>420.65</td>
<td>391.90</td>
</tr>
<tr>
<td>7</td>
<td>449.40</td>
<td>420.65</td>
</tr>
<tr>
<td>8 - 10</td>
<td>647.50</td>
<td>603.15</td>
</tr>
<tr>
<td>Includes iPad</td>
<td></td>
<td></td>
</tr>
<tr>
<td>11-12</td>
<td>668.15</td>
<td>622.50</td>
</tr>
<tr>
<td>Includes iPad</td>
<td></td>
<td></td>
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</tbody>
</table>

The school card discount is NOT automatic. At the beginning of each year you must apply to the Department of Education & Children’s Services (DECS) and receive official notification that you are eligible before the College can grant the school card discount. The fees will be invoiced at the full rate until such time as official notification of eligibility is received by the College.


Eligibility Criteria – Note that the income levels are for 2015 & will vary for 2016

Approval for School card will be dependent upon proof of family income not exceeding the limits (during the relevant eligibility period) as indicated in the following table:

<table>
<thead>
<tr>
<th>No. Of Children</th>
<th>Annual Income</th>
<th>Weekly Income</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>36,576</td>
<td>704</td>
</tr>
<tr>
<td>2</td>
<td>37,574</td>
<td>724</td>
</tr>
<tr>
<td>3</td>
<td>38,572</td>
<td>744</td>
</tr>
<tr>
<td>4</td>
<td>39,570</td>
<td>764</td>
</tr>
<tr>
<td>5</td>
<td>40,568</td>
<td>784</td>
</tr>
<tr>
<td>Each Additional dependent Child</td>
<td>Plus $998 for each additional child</td>
<td>Plus $20 for each additional child</td>
</tr>
</tbody>
</table>

(In 2016 the annual income used will be taxable income for 2014/2015 Financial Year – i.e July 2014 to June 2015)
PAYMENT OF FEES

For students enrolling from Term 4, 2014, the College will require school fees to be paid through an authorised periodic payment. By the beginning of Term 1, 2016 all families will be required to pay fees by periodic payment or the full years fees by the 31st March of the year in which the fees are charged.

There are two ways of making an authorised periodic payment:

1. Direct Debit by St Martins Lutheran College on a weekly, fortnightly, monthly or quarterly basis into the account of St Martins Lutheran College.
2. Credit card payment initiated by St Martins Lutheran College on a monthly basis.

If you have difficulty with this requirement, you may contact the Business Manager to discuss an alternative arrangement.

Administration Fee:

Accounts outstanding for 90 days or more will attract a $35 Administration Fee unless prior arrangements have been made with the Business Manager. Families under a current Direct Debit payment arrangement will not attract this fee.

FEE RELATED INFORMATION

FAILURE TO PAY FEES:

If parents have a poor history of payment, the College reserves the right to require such families to enter into a contract of payment as a condition of continuing enrolment. Failure to pay by the due date may result in the termination of enrolment. In the case of continued non-payment of fees and disregard of notices regarding it, the College has the right to terminate the enrolment. In these cases the account will be placed in the hands of a debt collection agency. It should be noted that any costs incurred in the recovery of a debt will become the responsibility of the debtor.

TERMINATION OF ENROLMENT:

Parents are required to give one term’s notice in writing should they wish to withdraw their child/children from the College. In the absence of a term’s notice in writing the penalty on any withdrawal of a student/s from the College is one term’s fee. A Student Exit Form also needs to be completed.

FINANCIAL HARDSHIP:

The College Council wishes to emphasise that no family should consider it necessary to leave St Martins College for financial reasons. Families who are experiencing genuine financial difficulties with the payment of the school fees are invited to apply for Fee Relief. Forms for this purpose are available from the Business Manager and must be completed and returned before the 28th February each year unless financial circumstances change after that date.

It should be noted that information that is supplied on these forms is strictly CONFIDENTIAL.

STUDENT ACCIDENT INSURANCE:

The College has taken out Student Accident Insurance for all students. This cover will be effective from the first day of school for new students and it will continue until the student leaves.
**SWIMMING:**

The College provides swimming lessons for Years R–7. The cost of swimming is covered in your child’s fees.

**BOOK/STATIONERY PACK:**

Each student will receive an individually packaged set of books and stationery which parents are to collect prior to commencement of Term 1 2016. Notification of times for collection will be published in the newsletter prior to end of Term 4 2015. The cost of the Book/Stationery Pack is included in your fees.

**UNIFORM:**

A payment plan may be entered into for new students and families entering the College for their initial uniform outlay. For families already attending the College any uniform purchased needs to be paid for upon purchase.

**MUSIC TUITION:**

St Martins Lutheran College has arranged for private instructors with the necessary qualifications to conduct private tuition lessons on the College campus. The range of instrument tuition varies with demand and the availability of the private instructors. Lessons are held at the College during school hours.

Payments of these lessons are the responsibility of the family paid directly to the private instructor.

**ADDITIONAL INFORMATION**

Children are enrolled in the College on the understanding that parents/guardians/carers have committed to pay all fees when they are due.

**SCHOOL FEE PAYMENT AUTHORITY**

Please complete the School Fee Payment Authority on the rear cover as this is used to process fee accounts and inform us how payments for fees will be received. If we do not receive this agreement back we will use the information provided in the previous year.

Dianne Eckermann  
Principal  

Trudi Hepburn  
Business Manager
Name:_____________________________________________________________________

I authorise St Martins Lutheran College to debit Annual Fees, together with any subsequent ancillary charges, to my nominated bank account or credit card as follows:

☐ Pay fee account in full by 30th March and receive a 5% discount

☐ 52 weekly instalments (January – December inclusive) Circle Deduction Day – TUE THU FRI

☐ 26 fortnightly instalments (January - December inclusive) Circle Deduction Day – TUE THU FRI
  Start Date: ____________________________

☐ 12 monthly instalments (January to December inclusive) Circle Deduction Date – 15th 30th month

Direct Debit (Bank Account)

By signing this document, I/We authorise St Martins Lutheran College with ABN 58 872 763 811 and with Debit User Number 264496, the Debit User, to debit my/our account, detailed below, through the Direct Debit System. I also authorise St Martins Lutheran College to alter the deduction amount should the Fees change, as from the date of such change.

Financial Institution Name: ______________________________________________________

Account Holder Name/s: _________________________________________________________

BSB Number: __ __ __-__ __ __

Account Number: __ __ __ __ __ __ __ __ __ __

Signature(s) __________________________ ___________________________ Date: / /

(signatures of all account holders are required for joint accounts)

OR

Credit Card Option (Monthly only)

• Please debit my nominated credit card with any charges/tuition fees as per my annual fee account, including any miscellaneous charges appearing during the year

• I acknowledge this authority is to remain in place in place until cancelling in writing by me or the payment of all outstanding amounts with the College

Card Type ☐ M Card ☐ Visa Expiry Date __ / __ CCV __ __ __

Credit Card No __ __ __ __-__ __ __-__ __ __ __-__ __ __ __-__ __ __ __

Signature(s) ___________________ Name on Card ____________________________ Date: / /

BUILDING FUND DONATION

☐ I/We would like to pay the full year’s Building Fund Donation in Term 1.

☐ I/We would like to pay the Building Fund Donation in two instalments in Term 1 and Term 2 to take advantage of the Tax Benefit in the 2015/2016 Financial Year.

☐ I/We would like to pay the Building Fund Donation each Term.

☐ I/We do not wish to pay the Building Fund Donation.